## **Thredbo Ski Patrol Association, Inc**

# Sundowner Lodge Rules



## CODE OF CONDUCT

### **Agreement to Rules**

All persons who stay at Sundowner Lodge (referred to as Lodge guests) agree to abide by these Rules at all times during their stay. Failure to abide by these Rules may result in the loss of accommodation privileges.

### Access

Sundowner Lodge is a private lodge owned and operated by Thredbo Ski Patrol Association and provides accommodation to members and associates. During the winter season access to the lodge is only available by means of an accommodation booking and room allocation confirmed by the Booking Officer, in accordance with the current <u>Booking Conditions</u>.

### **Room Allocation**

In winter, bed allocation is set by the Booking Officer only. Any changes to the allocation may be discussed with the Lodge Manager who will confirm them with the Booking Officer. Unauthorised alteration of these allocations is prohibited and may result in a loss of accommodation privileges.

In summer, bed allocation is set by the Lodge Manager only.

## **Minimum Patrol Days**

During the winter season, all patrollers and trainees must patrol a minimum of 75% of the days booked into the Lodge. Failure to meet this requirement will result in the application of full guest rates for the full period of the booking. The Training Officer may require Trainees to commit to a higher level than stated above.

#### **Check In / Check Out**

Earliest check in to a room is 3:00pm. The room must be vacated by 10:00am. If occupants are skiing on the day of departure, all belongings must be removed from the room and pantry before leaving the lodge to ski. Luggage may be temporarily stored in the rear corridor of the lodge, neatly, so as not to impede access.

#### Bedding

You must supply your own bed linen and towels. Sheets or clean sleeping bags must always be used on beds. Pillows slips must always be used on pillows. Linen is available in an emergency from the Lodge Manager for a \$10 fee

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## Cleaning

Common areas are to be left in a tidy state. Kitchen utensils and dishes are to be handwashed, sanitised, dried, and put away. Guests must clean rooms prior to departure.

### Heating

Thermostatic controls are fitted to all heaters to prevent overheating. All heating settings are to be adjusted by the Lodge Manager - not guests.

#### Housekeeping

The Lodge Manager will supply milk and other common consumables only in winter. The kitchen fridge is reserved for foodstuffs only, drinks and frozen food should be stored in the hallway fridges. Fresh food should also be stored in the hallway.

All lodge guests should be considerate of others in the kitchen and with the cleaning up of the kitchen and dining area.

## Children

Children must be adequately supervised by their parents or guardians at all times.

#### Footwear

Ski Boots and any outside footwear are not permitted past the airlock. Please keep the airlock and drying room neat and tidy.

#### Garbage

Please put recyclables where directed and do not leave garbage in the rooms or common areas. Soiled nappies and bed linen must be placed in the garbage bin.

## Smoking

Smoking is not allowed inside the Lodge. NSW Health Requirements stipulate for no smoking outside within 4m of any access door / open window to the Lodge.

#### Noise

Excessive noise or any other activity likely to disturb Lodge guests is not tolerated. Consideration for others in the common area, those who have already retired and the Manager whose area is adjacent to the lounge area, is expected.

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### Day Use

People not booked into the Lodge may not use the facilities without the express permission of the Lodge Manager and must not inconvenience other Lodge guests. Fee for day use is \$15 per person.

## Parking

The area outside the lodge is for loading and unloading only. There is only one registered parking space, which is reserved for the Lodge Manager. After unloading vehicles, they are to be moved into one of the specified overnight parking areas.

### **Fire Risk**

The lodge is fitted with a fire alarm system. Should an alarm occur, prepare for IMMEDIATE evacuation and follow the instructions on the back of each door. All passageways and fire exits must be kept clear and free from obstruction.

#### Visitors

Visitors to the lodge, e.g. for dinner/drinks, require express invitation from a TSPA member staying at the lodge, who will remain responsible for the conduct of the visitor. The Lodge Manager needs to be advised prior. Uninvited persons entering the lodge may be asked to leave by the Lodge Manager.

#### Inspections

Inspections of the Lodge for whatever reason may be made in writing to: The Committee Thredbo Ski Patrol Association Inc. PO Box 561, Queen Victoria Building, NSW, 1230, Australia

The Lodge Manager, TSPA members, or Lodge guests do not have authority to authorise inspections.

#### **Complaints Procedure**

The TSPA Committee of Management has empowered the Lodge Manager to ensure this Code of Conduct is observed and your full co-operation and support is required to ensure the smooth running of the Lodge.

Any complaint about the behaviour of Lodge guests should be referred to the Lodge Manager. If the Lodge Manager is unable to resolve the issue, the matter may then be referred to the TSPA Committee Person – <u>committeeperson@thredboskipatrol.org.au</u>.

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